

# MAIDS MORETON PARISH COUNCIL

Clerk to the Council – Jacky Dale-Evans  
Serendipity, Main Street, Maids Moreton, Bucks, MK18 1QS  
Tel: 01280 814483 Email: [maidsmoretonclerk@gmail.com](mailto:maidsmoretonclerk@gmail.com)  
[www.bucksvoice.net/maids-moreton-parish-council/](http://www.bucksvoice.net/maids-moreton-parish-council/)

Issue Date: 28/02/2020

Dear Councillor,

You are hereby summoned to the meeting of Maids Moreton Parish Council at Maids Moreton Village Hall, Main Street, Maids Moreton, MK18 1QS on 4<sup>th</sup> March 2020 at 7.30pm when the under mentioned business will be transacted.

## AGENDA

- 35/20 **To receive apologies for absence and welcome.**
- 36/20 **Public Open Forum 1:** Members of the public are invited to bring matters to the attention of the council. Please note that only items on this agenda can be discussed and agreed at this meeting.
- 37/20 **Members' Interests:** Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda, as required by the Maids Moreton Parish Council Code of Conduct for Members and by the Localism Act 2011.
- 38/20 **Approval of minutes:** To agree the minutes from the Parish Council Meeting held in the Maids Moreton Village Hall on 5<sup>th</sup> February 2020.

### Notes on actions

15/20 c) anomalies were resolved and monies are now reclaimed.

15/20 d) JDE to issue invoices 1/3/2020

26/20 CC forwarded relevant information to all councillors.

27/20 Storage Container – no new quotes have been received yet.

30/20 Laptop for the clerk – JDE is waiting for information on software from JW and AM.

### 39/20 Finance and Accounts

- a) **To review and act on invoices, quotes and grant applications received and bank payments to be made from February 2020.** See additional information. Bank Reconciliation.
- b) **British Gas Bill – Scout Hut –** to discuss the unprecedented increase in the gas bill for the Scout Hut.

### 40/20 Bank Balances

	Treasurers Account (Current)	Business Bank Instant (Savings)
<b>Opening Balance 28/01/2020</b>	<b>£26,653.54</b>	<b>£15,506.34</b>
<b>Paid In</b>	£212.32	£0.73
<b>Paid Out</b>	£2082.84	£0.00
<b>Closing Balance 26/02/2020</b>	<b>£24,631.17</b>	<b>£15,507.07</b>
<b>Reserves/Earmarked Funds</b>	Playground/Playing Field	£8,010.34
	Election	£2,500.00
	NP Grant	£4,996.00
<b>Total Reserves</b>		<b>£15,506.34</b>

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### 41/20 Planning

#### a) Planning – New

Application Number	Details	Progress
20/00423/APP	Meadow Bank Duck Lake Maids Moreton Buckinghamshire MK18 1RF Proposed conversion to form separate residential dwelling.	New
20/00510/APP	Land to the west of Moreton Road and Castlemilk Erection of 130 dwellings, associated access and parking, landscaping and amenity space and the change of land from agriculture to use as sports pitches/recreational open space and informal open space. <i>Armstrong [for Bellway Homes Ltd. And Avenue Farms Ltd.]</i>	New
20/00523/APP	Vitalograph Ltd Vitalograph Building Walnut Drive Maids Moreton Buckinghamshire MK18 1SW Demolition of hut and replacement with steel shed.	New

#### b) Planning – Long Term

18/01385/AOP	Possible update from <b>Land at Scotts Farm Close</b>	Information.
16/00151/AOP	Possible update from the Action Group and any other information regarding the <b>Land off Walnut Drive</b> Planning Application.	Information.

#### c) Planning – Existing

Application Number	Details	Progress
20/00242/APP	<b>1 Church Close Maids Moreton Buckinghamshire MK18 1QG</b> Demolition of existing porch and erection of a single storey front extension (Retrospective). Neutral – comments made.	Awaiting Decision
20/00047/APP	<b>1 Fayrefield Towcester Road Maids Moreton Buckinghamshire MK18 1RD</b> Proposed garage conversion, construction of new attached garage to side and single storey rear extension. Neutral – comments made.	Awaiting Decision

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### d) Planning – Decided

Application Number	Details	Progress
<b>19/04236/APP</b>	<b>Porte Bonheur Duck Lake Maids Moreton Buckinghamshire MK18 1RF</b>  Demolition of garage and erection of two storey side extension and two storey front extension.  <i>Commented – Objection</i>  <b>Now Refused. No further action needed.</b>	Refused.
<b>19/02483/APP</b> <b>19/00088/FTHA</b>	<b>65 Manor Park Maids Moreton Buckinghamshire MK18 1RB</b>  Two storey side and single storey rear extensions with new front and side boundary wall.  <i>Original Comment – No Objection</i>  <b>Now Dismissed. No further action needed.</b>	Appeal Dismissed.
<b>19/A0659/DIS</b>	<b>Upper Farm Towcester Road Maids Moreton Buckinghamshire MK18 1RD</b>  Submission of details pursuant to Condition 5 (Written Scheme of Investigation) relating to Listed Building Consent 19/00659/ALB  <b>Details were satisfactory. Now discharged, no further action necessary.</b>	Discharged Satisfactory.

- 42/20 **EIR & FOI Request: Planning Application reference 19/02912/APP** – to discuss and approve our response to AVDC in relation to the EIR Request submitted by Laura Lee (EIR) and Tim Buckingham (FOI).
- 43/20 **Neighbourhood Plan Update:** to discuss and updates on the development of the Maids Moreton Neighbourhood Plan.
- 44/20 **Community Right to Bid update.**
- 45/20 **Update on S106.** Currently awaiting information from AVDC.
- 46/20 **Maids Moreton Parish Action Plan:** To agree a date and time for an Action Plan meeting - MB. Skills Audit still required from AM.
- 47/20 **Carried Forward from In Year Audit Report from John Marshall.**
- a) **Updated Financial Regulations and Standing Orders to be discussed.** To include tightening up of financial authorisation procedures.
  - b) **JW and JDE to meeting in March for an in-house audit.** JDE to include information on model internal controls.
  - c) **VAT Refund.** JDE has been on Accounts and Finance training and is now in a position to complete the works needs to carry out an updated VAT Refund.
  - d) **JDE and JW will meet in March to discuss a new financial recording system.**

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- 48/20 **New Website:** To review and update councillors on the new website progress.
- 49/20 **Play Area Grant:** to update on the progress of the grant application for new play equipment in Maids Moreton Play Area. To agree a date for the 1<sup>st</sup> meeting of volunteers to take this application forward to include AM, PH, MB and JDE.
- 50/20 **The Scout Hut:** to update on repairs and refurbishments.
- Quotes have been received for a new boiler and other plumbing works – see schedule/quotes attached.
  - Refurbishment by CJM Fencing to start on 23<sup>rd</sup> March to include new cladding at the rear of the building, new external doors including locks and painting of the whole building.
- 51/20 **Dog Fouling:** update on strategy and notices around the village. Discussion on viability of providing dog poo bags at various points around the village.
- 52/20 **Traffic Survey** – PH to update regarding progress on draft letter to Akeley Wood Senior School.
- 53/20 **Play Around the Parishes** – booking moved to 25 August 2020 due to a clash of bookings with Buckingham Town Council. AM to lead a discussion on a Community Event to be held on or near the date for the Play Around the Parishes event.
- 54/20 **Newsletter** – AM to update on progress of Newsletter. Councillors to bring any suggestions for inclusion in the Newsletter.
- 55/20 **May Elections** – to discuss the process and protocol of the upcoming Parish Council election taking place in May 2020.
- 56/20 **Councillor Training Days** – to discuss which councillors may need training and when this is available.
- 57/20 **Update on Handyman** – to discuss jobs around the village that may benefit from the addition of the new handyman Andy Gibbs.
- 58/20 **VE Day** – to discuss if the council would like to purchase any VE Day Memorial street furniture.
- 59/20 **Bright Ideas Fund** – to discuss if there is any need in Maids Moreton to apply for monies from the Bright Ideas Fund.
- 60/20 **Maids Moreton Church of England School** – to discuss the plans the school have for their expansion.
- 61/20 **Maids Moreton Conservation Group** – to discuss their proposal of tree planting.
- 62/20 **Councillors Open Forum:** Councillors to bring items forward for the next agenda.
- 63/20 **Public Open Forum:** members of the public may make further comments and suggestions for agenda items for the next meeting having heard the discussions at this meeting.  
Sign up to the Maids Moreton Distribution List available.
- 64/20 **Date, time and venue of the next meeting:** The next meeting will be held on April 1<sup>st</sup> at 7.30pm at Maids Moreton Village Hall.

*Jacky Dale-Evans*

Clerk to Maids Moreton Parish Council

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Please note this is a public meeting and you may be filmed, recorded or published.

Members of the public: if you would like to see any of the attachments please contact the clerk at [maidsmoretonclerk@gmail.com](mailto:maidsmoretonclerk@gmail.com)

### Additional Information

#### Invoices – Inc VAT

Date	Details	Amount
23/1/2020	John Marshall In Year Audit Fee – preauthorised and paid.	Paid £75.00
31/01/20	Payroll Jacky Dale-Evans February 2020	TBC
31/01/20	Expenses for JDE January 2020 – working from home allowance	£20.00
	Parking for Training in Aylesbury	£4.00
	Mileage for Training in Aylesbury	£16.20
	Pink Spray Chalk Amazon	£12.84
20/02/20	TEEC Ltd Web Hosting	£144.00
23/2/20	Rental on Village Hall February, March	£24.00

#### Quotes for approval – Ex VAT

Date	Details	Amount
18/2/2020	DPG Plumbing & Heating – new boiler for Scout Hut Worcester Bosch 30kw 2000 LPG boiler.	£2,100.00
	Worcester Bosch Greenstar 30i high efficiency boiler.	£2,400.00
	Worcester Bosch Greenstar 8000 style 30kw high efficiency boiler.	£2,650.00
	Worcester Bosch Greenstar 8000 life 40kw high efficiency boiler. (Will cope if we extend the scout hut in the future).	£2,985.00
19/2/2020	GBM Plumbing & Heating Services – new boiler for Scout Hut Ideal Logic Max C 35 condensing combination boiler.	£2,465.10
27/2/2020	CMP Plumbing & Heating – new boiler for the Scout Hut Ideal Logic Max Combi C30 Boiler	£1644.95
	Worcester Natural Gas Boiler Greenstar ERP - 30i Combi	£1898.94

#### Grants – No VAT

Date	Details	Amount
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None